



REAL ESTATE LICENSE - TRANSFER FORM

Instructions: To transfer, complete all parts of the form. Submit \$30 transfer fee.
Terminating principal broker is responsible for signing and returning license and pocket card

- PART I - Terminating Principal, Executive or Designated Executive Broker completes
- PART II - Transferring Licensee completes
- PART III - New Principal, Executive, or Designated Executive Broker completes

PART I:

Licenses Name: _____
(First Name) (Middle Name or Initial) (Last Name)

License Number: _____ Type of License _____

Effective Date: _____, this license is no longer associated with _____

Terminating Principal Broker (Please Print)

Signature of Terminating Principal Broker

PART II:

I hereby certify that I am not taking, and will not take, any listings, management contracts, appraisals, lease agreements, or copies of any such documents, or any other pertinent information belonging to the former principal broker or firm.

Signature of Licensee: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Email Address: _____

PART III:

I accept the responsibility for the actions of the above licensee and give consent for licensee to be licensed with the Firm below as: **Designated Executive Broker** **Executive Broker** **Associate Broker** **Salesperson**
(Separate form needed) (Separate form needed)

Firm Name: _____

Firm Address: _____ Firm PO Box: _____

Firm City: _____ Firm State: _____ Firm Zip: _____

Firm Phone Number (with area code): _____

*PB, EB or DEB License #: _____

_____/_____
*PB, EB or DEB Signature Activation Date

*(For transferring a license, a signature and license number is required.)

COMMISSION USE ONLY
Receipt # _____

NOTICE: This form must be mailed or delivered to AREC immediately to serve as a temporary license. The temporary license will be valid for only thirty (30) days from the date it was mailed or delivered to AREC, with the new principal broker's original signature, and **ONLY** when AREC has received notice of licensees' termination by previous principal broker.